

STANDING RULES OF GAMMA PROVINCE

DELTA THETA TAU SORORITY, INC.

In addition to and in accordance with the rules as outlined for Provinces in the National Bylaws, Article XIII, Gamma Province adopts the following Standing Rules:

ARTICLE I – OBJECT

The object of Gamma Province is to maintain a closer and more intimate relationship among the chapters that comprise it, to discuss individual chapter problems, to submit suggestions for the betterment of the Sorority, and to carry out a Philanthropic Project.

ARTICLE II – MEETING

1. Chapters of this Province shall meet in convention annually between September 22 and November 30.
2. The Convention City shall be chosen by a rotation cycle as follows, and allowing for exigent circumstance for rotation cycle to be altered if both chapters are in agreement. If the situation would warrant assistance with convention another chapter could host a social function.

Gamma Pi, New Paris, OH	2021
Theta Mu, Eaton, OH	2022
Kappa Xi, Brookville, OH	2023
Phi, Lewisburg, OH	2024
Nu Alpha, Oxford, OH	2025
Xi Gamma, Cuyahoga Falls, OH	2026

3. Voting members shall consist of one (1) delegate from each chapter, present Gamma Province Chairman, and Past Gamma Province Chairmen from the previous five (5) years. If a Past Province Chairman has served more than one (1) term during the past five (5) years, she shall have only one (1) ballot as a Past Province Chairman. Eligible Province Chairmen serving as delegate shall have the privilege of casting one (1) ballot for herself as Past Province Chairman in addition to that as delegate of her chapter. Not to exceed a total of two (2) ballots. Past Province Chairmen who hold an Active membership and not Associate or MAL membership would have a vote at meetings.
4. Accredited delegates from one-half (1/2) of the number of chapters in good standing shall constitute a quorum.

5. A chapter delegate must attend all business meetings and workshops and cast a vote for her chapter on all business. She shall be fined one dollar (\$1.00) for being tardy at a business meeting/workshop or leaving before it is adjourned, unless excused by the Presiding Officer.

ARTICLE III – PROVINCE CHAIRMAN

1. Nominations for Province Chairman shall be made from the floor with qualifications of the nominee stated. (See National Bylaws, Article XIII, Section 5, for qualifications of Province Chairman).
2. The Province Chairman shall be elected by ballot. A majority of the votes cast will be necessary to elect.
3. If there is only one (1) nominee, the Secretary may be instructed to cast an elective ballot.
4. In the event there are no nominees presented for the office of Province Chairman, the officer shall be selected in the following manner:
 - a. Within thirty (30) days after the Province Convention, the chapter shall mail the name and qualifications of its nominee to the immediate Past Province Chairman.
 - b. At the expiration of thirty (30) days, the immediate Past Province Chairman shall prepare a ballot of the nominees presented and shall mail same to each chapter and other voting members who attended the Province meetings, to be voted upon and returned within thirty (30) days. She shall advise all chapters at the expiration of thirty (30) days the results of the ballot.
 - c. Should the name of only one (1) nominee be received by mail, the nominee shall be accepted as the Province Chairman immediately.
 - d. In the event there are no nominations received at the expiration of thirty (30) days, the Immediate Past Province Chairman shall place the matter in the hands of National Council and Board of Trustees.

ARTICLE IV – DUTIES OF THE PROVINCE CHAIRMAN

1. All duties as outlined in Article XIII, Section 6, of the National Bylaws of the Sorority.

ARTICLE V – DUTIES OF ENTERTAINING CHAPTER

1. Submit three (3) dates in order of preference of Province Convention to the National Secretary by December 15, two (2) years prior to your Convention. The dates selected are to be between September 22 and November 30.
2. The Entertaining Chapter is responsible for all of the duties as listed on pages 2.1 – 2.11 of the Province Chairman’s Handbook. The Province Chairman will send these duties to the Entertaining Chapter immediately after the Province Convention in which that chapter is selected.

ARTICLE VI – DUTIES OF THE SECRETARY

1. She shall record the minutes of the business meeting and incorporate therein a summary of the philanthropic work of each chapter furnished by the Province Chairman.
2. She shall furnish the Province Chairman three (3) copies of the minutes fifteen (15) days after the meeting.

ARTICLE VII – DUTIES OF THE SERGEANT-AT-ARMS

1. She shall admit delegates and non-delegates to the business meeting upon their display of registration badge.
2. She shall assist the Installation of the Province Chairman elect.
3. The Assistant Sergeant-at-Arms shall guard the door during the Installation Ceremony, and any other time it is necessary for the Sergeant-at-Arms to leave the door. She shall offer any other assistance needed.

ARTICLE VIII – PROVINCE STANDING RULES COMMITTEE

1. This committee shall consist of three (3) members to include the Immediate Past Province Chairman, one other Past Province Chairman and one from the general membership. The immediate Past Province Chairman shall serve as Chairman of the committee:
 - a. The duties of this committee shall be to receive all proposed amendments to the Province Standing Rules sixty (60) days prior to Province Convention. Submit them in writing to all chapters and Past Province Chairmen with voting privileges thirty (30) days prior to Province Convention.
 - b. Proposed amendments must be reviewed by the Assigned Officer

- before they are mailed to the chapters of the Province. Submit a copy to the National Vice President for approval. When approved, the Province Chairman shall be responsible for preparing the amendments on a separate sheet and mailing a copy to each chapter and Past Province Chairmen with voting privileges as provided in Province Standing Rules.
- c. If amendments to the Province Standing Rules are adopted at Province Convention, first obtain approval of the Assigned Officer, and then submit a copy to the National Vice President for approval. When approved, the Province Chairman shall be responsible for preparing the amendments on a separate sheet and mailing a copy to each chapter and Past Province Chairmen with voting privileges as provided in Province Standing Rules.
 - d. If the Standing Rules have been completely revised and it is necessary to prepare new copies of the entire Standing Rules, it shall be the responsibility of the Province Chairman (with the assistance of the Standing Rules committee) to prepare copies of the Standing Rules and forward first to the Assigned Officer for approval. When approved, mail to the chapters and Past Province Chairmen with voting privileges with the minutes of the Province Convention. Each chapter is to receive a copy of the Province Standing Rules.
2. It shall be the duty of this committee to draw up Convention Rules and submit them for approval at the Province meeting.

ARTICLE IX –PROVINCE PHILANTHROPY REPORTS

1. All chapters shall make a report of their local philanthropic activities for the previous year from June 1 to May 31, giving the total amount of money spent on local philanthropic projects, the number of active members in the chapter as of June 1, and the average of the amount spent per capita. This report, together with the Province Philanthropy dues, shall be sent to the Province Chairman on or before August 1 of each year by all chapters in the province.
 - a. Chapters shall pay a fine of fifteen dollars (\$15.00) for failure to comply with this requirement. This fine shall be deposited in the Province Philanthropy Fund.
 - b. Any chapter not submitting their Form #52 by deadline will be ineligible for awards.
2. A summary of the philanthropic work of the chapters in the Province shall be given by the Province Chairman at convention.
3. Donations and solicitations made on behalf of Delta Theta Tau Sorority, Inc. by a chapter or it's member shall be included in the Philanthropic report and

must be accompanied by a dated receipt between June 1 and May 31 of the previous year.

4. When money donated to a given project is shown on the Chapter Philanthropy Report, hours for the same project can be reported.

ARTICLE X–PROVINCE PHILANTHROPY AWARDS

1. The White Bible Award, given by Alpha Tau, Cincinnati, OH, to the chapter for the highest per capita in philanthropy; the Gavel Award, given by Kappa Xi, Brookville, OH, to the chapter for the highest per capita volunteer hours; the Silver Candle Snuffer Award, given by Alpha Xi, Columbus, OH for the highest total volunteer hours and the Silver Bud Vase, given by Nu Beta, Silver Spring, Maryland for the highest Total Golden Hand Fund shall be traveling awards. A certificate shall also be issued by Province Chairman to the chapters and will be retained by the chapter. The Banner given by Theta Upsilon, Dayton, OH to the chapter with the highest percentage of membership present at the province meeting, excluding the entertaining chapter, shall be a traveling award and a certificate shall be issued by the Province Chairman to the chapter to be retained by the chapter.
2. Certificate for the top five (5) chapters with highest per capita in philanthropy, highest per capita in volunteer hours, highest total volunteer hours, and the highest total Philanthropy Fund shall be issued by the province and retained by the chapters.

ARTICLE XI– PROVINCE PHILANTHROPIC PROJECT

1. Any chapter wishing to present a philanthropic project for consideration at Province convention shall send a brief explanation of the proposed project and plans of presentation to the Province Chairman sixty (60) days prior to Province Convention.
 - a. If no projects are submitted prior to the sixty (60) day submittal deadline, but are submitted prior to the thirty (30) day chapter notification deadline, you can vote to accept them for presentation from the floor to be voted unanimously.
2. Province Philanthropy project shall be selected at the Province Convention by a majority vote of the accredited voting members. A ballot vote shall be taken if more than one (1) project is proposed.
3. Notice of projects to be voted on shall be submitted to all chapters and Past Province Chairmen with voting privileges thirty (30) days prior to Province Convention.

4. The Province Philanthropic Project Committee shall consist of a Past Province Chairman and two (2) members from the general membership appointed by the acting Province Chairman. The Past Province Chairman shall serve as chairman of this committee.
 - a. It shall be the duty of this committee to handle the business entailed in administering the Philanthropic Project and to make a complete report of this project at Province Convention.
 - b. It shall be the duty of this committee to receive all philanthropic projects and submit in writing to all chapters and Past Province Chairmen with voting privileges thirty (30) days prior to convention.
5. Each chapter in the Province shall pay to the Province Chairman on or before August 1, of each year three dollars and seventy-five cents (\$3.75) per capita of active members as of June 1 to be credited as follows:
 - a. Three dollars (\$3.00) to the Province Philanthropy Fund
 - b. Seventy-five cents (\$0.75) to the General Fund
 - c. Chapters shall pay a fine of two dollars (\$2.00) for failure to comply with this requirement. This fine shall be deposited in the Province Philanthropic Fund.
6. In the event no project is decided upon, the funds shall be held and disbursed at the next Province Convention.

ARTICLE XII– AMENDMENTS

1. These Standing Rules may be amended at the annual Province Convention by a two-thirds (2/3) vote, the proposed amendments having been submitted to the Standing Rules Committee in writing sixty (60) days before Province Convention.
 - a. The Province Chairman shall be required to mail all proposed legislation to all chapters and Past Province Chairmen with voting privileges thirty (30) days prior to Province Convention.
2. Amendments may be made at the Province Convention, without previous notice by a unanimous vote by delegates and Past Province Chairmen present with voting privileges.

ARTICLE XIII– PARLIAMENTARY AUTHORITY

Robert's Rules of Order Revised shall be the final authority for all questions of procedure and parliamentary law not covered by the National Bylaws of the Sorority and Standing Rules of the Province.

ARTICLE XIV – COPIES OF STANDING RULES

1. All chapters in the Province shall be required to have two (2) copies of these Standing Rules on file, one with the Chapter President and one with their Chapter Secretary. Copies can be obtained from the Province Chairman.
2. The Province Standing Rules Committee may correct any spelling or typing errors that are found or to update Convention City rotation cycle in current Gamma Province Standing Rules. This committee may also correct any errors that do not conform to National Bylaws without the consent of the delegation but must report these at the next Province Convention

ARTICLE XV – MAILINGS

1. All mailings to Chapters and Past Province Chairmen will be done by USPS mail or email. Email will be the preferred transfer of information whenever possible. All emails will be sent with a read receipt and reply received back to originator by recipient. Originator will do a follow up if no response was given within ten (10) days.

These Standing Rules were adopted on September 24, 2022, at the Gamma Province Convention.

APPROVED:

Chad Barrett

Gamma Province Chairman

Kris Kopp

Assigned Officer

Jenny L. Wade

National Vice President